



## Heaven's Quilts Contract Requirements

All quilting services require that a signed agreement be executed before work may begin. The following terms and conditions apply to each agreement.

- Heaven's Quilts will prepare a proposed scope of services, cost estimate and schedule for each client request.
- Upon agreement on the services, costs and schedule, a signed Project Agreement and 50% deposit are required before the project is initiated.
- A signed Project Agreement authorizes Heaven's Quilts to purchase project supplies required to complete the project.
- If the client cancels the project after project supplies have been purchased, the deposit is non-refundable. Full refund of the deposit will be made if the cancellation is received within one week or prior to purchase of materials.
- Finished products (custom quilts or quilt tops) will not be delivered until final payment is received. If the final payment is not received within 3 months of project completion (as documented in writing via email or letter), Heaven's Quilts has the right to sell the custom quilt with no refund to the customer.
- Clients are responsible for shipping and handling charges (including shipping insurance if requested) if the finished product is delivered by mail. These costs will be added to the final project cost.
- Clients are responsible for all applicable taxes which are included in the agreement.
- While we will work collaboratively with each client on design choices, we reserve the right to make final design choices.
- Heaven's Quilts reserves the right to display finished quilts on its website or use photographs of the finished quilt for advertising purposes, e.g., in brochures, newsletters, or related materials.
- Heaven's Quilts shall receive recognition of quilting that is part of a quilt entered into a quilt show.
- A credit card fee (2.5%) will be added to customer costs if a credit card is used as the form of payment.
- While every effort is made to provide an accurate cost estimate when preparing the Project Agreement, if additional materials or time is required to complete the project, those costs will be added to the final invoice. Client will be notified of any additional costs before these costs are incurred.

If you have additional questions, please give us a call at [720-219-8169](tel:720-219-8169) or email us at [rita@heavensquilts.com](mailto:rita@heavensquilts.com).